



KITCHEN ASSISTANT

HISTORY AND MISSION OF THE FAMILY CENTER/ LA FAMILIA

The Family Center/La Familia is a 501©3 organization based in the Family Resource Center tradition. Family resource centers provide a welcoming, accessible place for families to connect with one another and access comprehensive, coordinated services to enable families to reach their goals. Programs at each center are tailored to the culture, resources and needs of the community they serve, and focus on building on the strengths of each family and individual.

The Family Center/La Familia seeks a Kitchen Assistant to for the Child Nutrition Program serving the early care and education program at The Family Center/La Familia.

JOB RESPONSIBILITIES

Reporting to the Chef/Nutrition Coordinator, the Kitchen Assistant will be responsible for assisting with the child nutrition program. This is a full time position with benefits.

DUTIES

- Supervised directly by Chef/Nutrition Coordinator
- Responsible for food preparation for the child nutrition program
- Order food/supplies and control/track inventory for meals and snacks
- Prepare, cook and package foods, assuring adherence to food safety guidelines
- Prepare foods to required nutrition standards of program
- Dishwashing
- Kitchen cleaning & maintenance
- Prepare and package foods for catered events

SKILLS/QUALIFICATIONS

- High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.
- Flexible to work in a changing environment.
- Able to work with a diverse group of people.
- Experience working in a restaurant, cafe, or school kitchen
- Bilingual English/Spanish

The Kitchen Assistant position is a full time, exempt position. Salary range is depending on experience. **To apply please submit a resume to Liz@thefamilycenterfc.org**. Must be received by close of business January 25th. Emailed questions will be addressed. No phone calls please.