



309 Hickory Street, Suite 5 // Fort Collins, CO 80524 // 970-221-1615 // [www.TheFamilyCenterFC.org](http://www.TheFamilyCenterFC.org)

## Request for Proposal for Consulting Services

The Family Center/La Familia seeks a consultant to complete our mission, vision and values statements. Consultant should have non-profit sector experience and familiarity.

Since 1995, The Family Center/La Familia, a bilingual organization, has offered high-quality early childhood education and family strengthening services. Our primary goal is to strengthen and stabilize working families with children through supportive services such as childcare and family enrichment programs.

We work in partnership with families through a shared vision that all families in our community have the opportunity to lead productive, healthy and interdependent lives regardless of race, income, ethnicity or where they live. Our staff is comprised of dedicated community members who reflect the diversity of the families with whom we work through a collaborative, strengths-based and culturally responsive framework.

The scope of services for the consulting will include:

- Develop final mission, vision and values statements utilizing the extensive research that has been completed over the past eight months by the board, staff and families
- Conduct 1-3 meetings with board and staff as needed to gather additional information
- Attend one board meeting to present final content for approval

Since most of the preliminary work has been conducted, the time commitment is anticipated to be approximately 5-10 hours and completed by mid-September. Consultant will have access to the executive director and board of directors for assistance in completing the work.

Please submit resume, 3-5 samples of previous relevant work and cost estimates to [info@thefamilycenterfc.org](mailto:info@thefamilycenterfc.org) by the close of business on Friday, August 24, 2018.